

INFORMATION SHEET

Contractor's Licence

Electrical, Plumbing, Gas-fitting and Automotive Gas-fitting Occupational Licensing Act 2005

8 August 2011

A Contractor Licence is required by businesses undertaking either electrical, plumbing and/or gasfitting work that are either a:

- Sole Trader;
- Partnership;
- Company; or
- Other form of business entity such as a Trust or Government body for example.

“Contractors” do not need to be electricians, plumbers, gas-fitters or automotive gas-fitters – but they do need to be “fit and proper” and appoint a person to the role of Nominated Manager who will take responsibility for the management and supervision of any electrical, plumbing and/or gas-fitting work undertaken by the business.

A nominated manager must hold a current licence as an electrician, plumber certifier or gas-fitter certifier in the appropriate class(es) of work they are responsible for.

ELECTRICAL NOMINATED MANAGERS

The person seeking to be the nominated manager must have -

- (a) 12 months experience as an licensed electrician; *and*
- (b) completed the ‘electrotechnology contracting’ course within 3 years of applying; **or**
- (c) officially acted in the role of “nominated manager” within Australia, in the past 3 years.

PLUMBING/GASFITTING/AUTOMOTIVE GASFITTING NOMINATED MANAGERS

The person seeking to be the nominated manager must hold a current Plumber Certifier and/or Gasfitter Certifier licence in the relevant class(es) of plumbing/gasfitting work.

INSURANCE

The licence holder must have Public and Product Liability Insurance covering liability for personal injury and damage to property for an amount of at least \$5million for any one occurrence in respect of Public Liability and in the annual aggregate in respect of Products Liability. (Refer to Information Sheet GB255)

SUPPORT DOCUMENTATION

The following documentation must accompany the application form. A copy of the:

- Certificate of the Registration of a Company and/or Certificate of the Registration of a Business Name showing ABN and ACN. (Only applies to companies and registered businesses);
- Certificate of Currency as evidence that the business holds Public and Products Liability Insurance cover;
- If your business (or the nominated manager) currently holds a contractor's licence in another State or Territory or Australia, copy of licence (back and front).

LODGING AN APPLICATION

A suitably authorised person of the business and the proposed nominated manager must complete the contractor's licence application form.

Tasmanian Residents

Applicants must lodge their application together with any required support documentation and pay the current licence fee (listed on application) at any Service Tasmania shop.

Interstate applicants

Applicants who reside interstate should forward an original application together with support documentation and payment of current licence fee (listed on application) by way of cheque or credit card to Workplace Standards Tasmania, PO Box 56, Rosny Park, Tasmania 7018.

FURTHER INFORMATION

To access legislation, application forms and determination notices, please go to www.wst.tas.gov.au/ola homepage and use the search engine (top right hand corner) to begin your search.

For further information please contact Workplace Standards Helpline 1300 366 322 (within Tasmania) or (03) 6233 7657 (outside Tasmania).

E-mail: wstinfo@justice.tas.gov.au

Web: www.wst.tas.gov.au

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