

CONSTRUCTION NOTIFICATION – Work over \$200,000 but less than \$2,000,000*

As required by Regulation 128 of the *Workplace Health and Safety Regulations 1998*

To the Director :	HOBART PO Box 56 Rosny Park 7018 Fax 6233 8338	LAUNCESTON 'Henty House' 1 Civic Square Launceston 7250 Fax 6334 4543	BURNIE 'Reece House' PO Box 287 Burnie 7320 Fax 6431 1606
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For further information call 1300 366 322 (inside Tasmania) or (03) 6233 7657 (outside Tasmania)

I, AS THE APPOINTED RESPONSIBLE OFFICER HEREBY NOTIFY THE DIRECTOR OF THE INTENTION TO UNDERTAKE CONSTRUCTION WORK AS DETAILED BELOW:
(please print)

1. Name or trading name (*Contractor*):

2. Business address

3. Name of person on location in charge of construction site:

4. Location of construction site (*include number, street, suburb, city, town or locality*):

5. Site Owner's Name and address (*include number, street, suburb, city, town or locality*):

6. Type of work to be undertaken (brief description):

7. Total contract value as notified to council

8. Commencement date:

9. Details of Responsible Officer:

Name:	Position Title:
Employer:	Contact Number:

Declaration by the Appointed Responsible Officer

I declare that there is a system in place to ensure that all persons on site will carry out work in a manner that meets the requirements of the *Workplace Health and Safety Act 1995*.

Signed by the Appointed Responsible Officer: _____ Date: _____

Notification to be received no later than 14 days BEFORE proposed start date of construction work.

Guidance Note

A Construction Notification is provided for by the *Workplace Health and Safety Regulations 1998*, and is required where :

- council has issued a permit for construction work
- the value of the work is greater than \$200 000, and is less than \$2,000,000*
- the definition of construction work includes :
 - (a) the construction, erection, equipping, alteration, repair, maintenance, cleaning, painting or demolition of, or addition to, a building or structure is carried on; or
 - (b) any of the following activities is carried on, except if the activity is directly related to mining:
 - (i) excavating, shaft-sinking or tunnelling;
 - (ii) driving or extracting piles, sheet piles or trench sheet;
 - (iii) the construction or maintenance of roadworks, the permanent way of a railway, busway or tramway, an airfield or airstrip or a cycle path;
 - (iv) dredging or salvaging;
 - (v) earthmoving by power-driven equipment;
 - (vi) the placing, laying, lining or maintenance of pipes or cables, either above or below ground level;
 - (vii) land clearing in preparation for an activity referred to in paragraph (a) or paragraph (b)(i), (ii), (iii), (v) or (vi);

An individual or organisation who is contracted to undertake 'construction' work must appoint a responsible officer (*section 10 of the Workplace Health and Safety Act 1995*) having specific responsibilities (*section 11 of the Workplace Health and Safety Act 1995*) for that project.

This person is considered to be management's representative and therefore must have clearly defined authority and responsibility for the project or site where the contract is to be completed.

In particular, the responsible officer would have the responsibility for ensuring that safe systems of work for the project or site are maintained and monitored. In some cases, the responsible person may also develop and implement these safe systems.

*** Work valued at over \$2,000,000 requires submission and approval of a Construction Safety Management Plan prior to commencing works.**