

## CPD for Building Designers and Building Service Designers

The following is a summary of the document, Continuing Professional Development Scheme for Tasmanian Building Practitioners – Building Designer Architectural and Building Service Designer.

This summary is for your convenience only – you should consult the original document to obtain the specific details of your CPD requirement.

### Summary

As a Designer you are required to obtain a minimum of 20 CPD points per year. Unless stated otherwise, one point is equivalent to one hour of activity.

Five points must be obtained from any of the following activities:-

- Private Study
- Industry Association Meetings (Limited to a maximum of 3 points per year)
- Industry Association Membership (Limited to 1 point per year)
- Subscription to the BCA (Limited to 1 point per year)

Excess points from this group of activities are not transferable.

A further fifteen points must be obtained from the following activities:-

- Formal Study
- Adult Education
- Training/Educational Workshops/Seminars
- Conferences (Limited to a maximum of 5 points per day)
- Board or committee member (2 points per meeting to a maximum of 6 per year)
- Trade Workshops/Seminars (3 points each to a maximum of 12 per year)
- Trade Shows (2 points each to a maximum of 10 per year)
- Organised Study Tours (2 points each to a maximum of 6 per year)
- Submission of Innovative Construction Method or Technique to an Industry Association (2 points each to a maximum of 5 points per year)
- Submission of a Design for and Industry Association Award (4 points each to a maximum of 5 points per year)
- Submission of a Paper or Study Item to an Industry Association (4 points each to a maximum of 5 points per year)

With the exception of points gained from submissions, up to 10 excess points from this second group may be carried forward to the following year.

The Log for the Designers' CPD Return is on the following page. Please remove, fill in the requested information, make a photocopy for your records and return to:

# Building Practitioner Accreditation

# CPD Log

Workplace Standards Tasmania - Designers' Scheme

Name:

Accreditation Number:

Address:

Are you a member of an Industry Association?

Please list :

Categories in which you are accredited:

Please list :

Activities:

### Group 1.

Activities A,D & E

Activities:	Hours (1 hour = 1 point)	Providers	Office Use
Private Study			
Industry Assn. Meetings			3 points max
Subscription to the BCA	1 point	Tick if applicable	
Industry Assn Membership	1 point	Tick if applicable	
other similar activities list below:-			
<input type="text"/>			
<input type="text"/>			
<b>Total - Minimum 5 Points</b>			

### Group 2.

Activities B,C & F

Formal Study			
Adult Education			
Educational Workshops/Seminars			
Conferences			
Board or Committee Membership			6 points max
Trade Workshops/Seminars			12 points max
Trade Shows			10 points max
Organised Study Tours			6 points max
Submissions:			
Method or Technique			
Design Award Entry			
Paper or Study Item			
other similar activities list below:-			
<input type="text"/>			
<input type="text"/>			
<b>Total - Minimum 15 Points</b>			

You must keep records of your Continuing Professional Development (CPD) for 3 years and produce evidence when requested.

You are reminded that under Section 240 of the Building Act 2000 it is an offence to provide false or misleading information.

I declare that the above is a true record of my CPD activities.

Signed:

Date: / /200