Risk Assessment Sheet

Workplace location:	
Name of person conducting assessment:	
Date:	

Spot the Hazard		**Assess the Risk**	**Fix the Problem**			**Evaluate Results**
Identify the work task or activity?	What are the hazards associated with each activity?	Is the risk associated with the hazard low, moderate, significant or high?	If the risk is deemed unacceptable for the task, what will be done to reduce or remove the risk?	By whom?	By when?	Go through the first 3 steps again to ensure risk levels are now at an acceptable level Revised risk level