# ASBESTOS REMOVAL PROCESS

Has an Asbestos Register been developed by the property owner in accordance with the WH&S regulation 118 which identifies the location and types of asbestos present in the building, this should be referenced before any removal is contemplated and updated once removal is completed

Is the volume of ACM to be removed exempt removal Work?
Reference to Schedule 1 Definitions: WH&S regulations or the attached guide to interpretation

YES

A licensed removalist is not a mandatory requirement for removing exempt amounts of ACM

Is the person "Competent" to undertake the removal work?
Reference definition of "competent person" and confirm that compliance with the methods contained in the Code of Practice for the safe removal of Asbestos NOHSC:2002 (2005) will be met

Person not a licensed removalist or unaware of requirements of code of practice and/or not deemed competent in accordance with the definition of a "competent person"

**Do not proceed with removal**
Engage the services of a person deemed competent who has a working knowledge of the code of practice before proceeding with removal activity

Person is a licensed removalist or determined to be competent and aware of requirements of code

Proceed to have removal work undertaken in accordance with code of practice

NO

Is the ACM Friable (see definitions)

YES

Friable ACM removal requires an A Class license holder

All friable ACM removal work requires an air-monitoring program to be developed by an independent and suitably qualified person prior to commencement of removal work, this is deemed to be an Occupational Hygienist or a person with equivalent or higher level of qualification. The clearance monitoring is be undertaken by the suitably qualified person in accordance with the requirements of Part 9.8 of the code of practice.
Results of all air monitoring must be provided to the client before re-occupancy and copies forwarded to the relevant regional office of Workplace Standards Tasmania

Removalist conducts a risk assessment & develops a documented asbestos removal control plan in accordance with Part 8 of the code of practice

Removalist prepares an asbestos notification document that includes naming the "Independent & Competent Persons" who will conduct the visual clearance inspections and issue the final clearance certificate prior to re-occupancy of the removal area by unprotected persons. Where the ACM is friable the notification document will also have the name of the person engaged to develop the air monitoring program & conduct the air monitoring

Notification document, risk assessment and the removal control plan are forwarded to the relevant regional office of Workplace Standards Tasmania at least 5 working days prior to intended removal work. Workplace Standards Tasmania will issue an "Acknowledgement of notification" document, which will contain any additional requirements

NO

Non-Friable ACM removal by either A or B Class license holder

Will air monitoring be undertaken prior to, during or following the removal of the non-friable ACM?
Air monitoring during non-friable removal work is not always required: eg. External ACM removal on domestic buildings and removing non-friable ACM from buildings that are being demolished and will not be reoccupied, provided minimal breakage occurs
Any internal removal work where the material and surrounding infrastructure is fixed in such as way that the ACM cannot be removed without excessive breakage must be followed by clearance monitoring prior to re-occupation.
Where an inspector is of the opinion that control monitoring is warranted a competent person shall be engaged to undertake the monitoring work.
Where an inspector is of the opinion that final clearance monitoring is warranted a competent person shall be engaged to undertake the monitoring work and the monitoring results will be made available prior to re-occupancy
Reference definition of "competent person" and confirm that compliance with the methods contained in the Code of Practice for the safe removal of Asbestos NOHSC:2002 (2005) will be met

Removalist carries out consultation with employers, employees, health & safety representatives and other persons in the vicinity of the removal work. Prior to removal commencing adjoining property owners must also be consulted including on domestic removal work

Proceed to have removal work undertaken in accordance with code of practice

Following completion of removal work the "Independent & competent person" must conduct a visual clearance inspection and issue a clearance certificate stating effective removal has been conducted. The client must receive a copy of the clearance certificate before the area is re-occupied. Where more than one area is subject to removal and re-occupancy a visual inspection & clearance must be conducted following each stage of the removal and before re-occupancy of each removal area

Copies of visual clearance certificates and all control and clearance air monitoring results are forwarded to the relevant regional office of Workplace Standards Tasmania within 5 working days of completion of the removal work, these are to be added to the license holders file for future reference

Disposal to an approved landfill site, load wrapped and tape sealed in plastic for transport. Load declared at landfill site as asbestos and buried immediately following delivery